

Department of Public Safety/Police
Security Officer

Security Officers at Kean University maintain a safe and secure environment by protecting students, faculty, staff, visitors and property on its New Jersey campuses. Security Officers work collaboratively with law enforcement by reporting suspicious and/or criminal activities and activities that require additional or authorized personnel, supporting those efforts as needed. Under the direction of the Director of Public Safety/Police or a designated Supervisor, the Security Officer performs foot and vehicle patrols of the university's campuses to secure buildings and property; investigates disturbances; maintains order during events; enforces laws and regulations; may be tasked with enforcing traffic and parking regulations, including ticketing offenders when necessary; and does related work as required.

Security Officers may be exposed to hazards or physical risks, which require following basic safety precautions. Essential job functions include the ability to walk long distances both indoors and outside; standing for long periods; the ability to climb stairs, bend and stoop; lifting, pushing or pulling of objects up to 50 pounds; and driving. The employee will be required to pass a four (4) month Working Test Period to become eligible for a regular appointment.

Qualifications: Graduation from high school or vocational school or possession of an approved high school equivalent certificate. Candidate must possess a driver's license valid in New Jersey. Bachelor's degree from an accredited college; Security Officer Certification (SORA); Dispatcher/Telecommunicator Certification and related trainings; emergency, health and/or safety certifications; and at least six (6) months of experience in security operations or in a customer service related position is preferred. Candidate must have the ability to use a computer and work rotating shifts, including weekends and holidays. Candidates for Security Officer are required to meet all qualifications for application to the police academy in order to become a sworn police officer.

Application: Please send cover letter and resume to: Office of Human Resources, Recruitment Unit, Kean University, 1000 Morris Avenue, Union, NJ 07083 or email hrjobs@kean.edu. *Electronic applications preferred.* Candidacy review begins immediately and continues until appointment is made. Official transcripts for all degrees are required prior to appointment.

Kean University is an Equal Opportunity/Affirmative Action/Veterans/Disability
Employer