

# School Police Officer

Status: **Full-time**

Schedule: **7.50 Hours/Day (7:30 am-3:00 pm); Monday-Friday, 190 Days/Year**

Minimum Annual Salary: **\$51,143**

**Location: Lancaster PA 17601**

**For further information and to apply online, visit [www.iu13.org/employment](http://www.iu13.org/employment)**

## **PURPOSE OF POSITION**

A School Police Officer (SPO) is responsible for enforcing good order (as defined by 24 P.S. § 7-778) in IU13 school buildings, on school buses, and on IU13 school grounds. The SPO shall support IU13 programs as required and when appropriate, by enforcing the PA Crimes Code and other local ordinances (i.e. summary offenses) that may be applicable. A SPO will also maintain professional relationships with local law enforcement, assist with misdemeanor and felony investigations as needed, and coordinate safety efforts with other first responders and staff from both IU 13 and other districts.

## **KNOWLEDGE & SKILL REQUIREMENTS**

### **Education Required:**

High School Diploma or GED required. Bachelor's Degree and/or 15 years of equivalent experience preferred.

### **Certification Required:**

Maintain current Act 120-1974 certification by successfully completing all applicable annual training, as required by MPOETC annual fire arms qualification. Taser, Oleoresin Capsicum (OC) and other equipment certification, as needed. CPR/First Aid/AED. Crisis Institute Certification (CPI) and Safe Crisis Management (SCM).

### **Skills Required:**

Able to effectively work within the unique environment of special education facilities with staff, students, parents/guardians, and law enforcement/first responders. Be able to apply prosecutorial discretion in consideration of the unique nature of the environment, and support alternative consequences/sentencing when appropriate for the development of the student. Able to produce timely, accurate, and complete incident reports. Computer skills to include Microsoft Word and Excel. Excellent report writing and verbal communication skills. Fluency in Spanish is preferred.

## **ESSENTIAL PHYSICAL REQUIREMENT**

The strength and ability to lift and/or assist in lifting pupils of ages ranging from elementary to twenty-one with weight variances of 30 lbs. to 200+ lbs. The ability to apply the appropriate physical force, to effect an arrest, when necessary.

## **OTHER QUALIFICATIONS**

Must be a US Citizen. Must have and maintain a valid PA driver's license. Must have reliable transportation for the purpose of visiting IU13 sites throughout the organization on a regular basis. Must satisfactorily complete all required background checks.