

# SOUTH RIVER POLICE DEPARTMENT EMPLOYMENT APPLICATION FOR THE POSITION OF

# SPECIAL LAW ENFORCEMENT OFFICER (SLEO III)

APPLICANT \_\_\_\_\_

1

NAME: (First, Middle, Last)

ADDRESS:			
Number/Street		City/Town	
County:	State:	Zip code:	
Work Telephone Num	ıber:		
Cellular Telephone N	umber:		
Driver's License Num	ber:		
Date of Birth:			
Social Security Numb	er:		

# **INSTRUCTIONS**

- **1.** INFORMATION MUST BE SUPPLIED FOR ALL AREAS AND QUESTIONS WITHIN THIS APPLICATION.
- **2.** ALL INFORMATION SUPPLIED MUST BE **<u>TRUTHFUL</u>** AND WILL BE SUJECTED TO VERIFICATION.
- **3.** WHEN FILLING OUT THE APPLICATION, PRINT ALL REPLIES IN A LEGIBLE MANNER USING A BLACK INK BALL POINT PEN.
- 4. DO NOT WRITE IN SCRIPT.
- **5.** BE CERTAIN TO HAVE ALL THE ATTACHED VOUCHERS SIGNED, DATED AND NOTORIZED.
- 6. PLEASE PROVIDE COPIES OF ALL CERTIFICATES, DIPLOMAS, BIRTH CERTIFICATES, MILITARY DISCHARGE PAPERS, <u>MUST</u> BE INCLUDED WITH THIS APPLICATION.
- 7. YOU MUST PROVIDE A COPY OF YOUR HIGH SCHOOL AND, IF APPLICABLE, COLLEGE DIPLOMA.
- 8. FAILURE TO COMPLY WITH THE AFOREMENTIONED INSTRUCTIONS OR TO RETURN AN INCOMPLETE APPLICATION BY THE DATE LISTED BELOW WILL RESULT IN YOUR AUTOMATIC REMOVAL FOR CONSIDERATION.
- **9.** YOU MUST COMPLETE AND SUBMIT ALL THREE RELEASE AUTHORIZATION FORMS WITH YOUR APPLICATION.

THE BOROUGH OF SOUTH RIVER IS AN EQUAL EMPLOYMENT OPPURTUNITY EMPLOYER. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT, THIS APPLICATION DOES NOT CONTAIN ANY QUESTIONS PERTAINING TO YOUR MEDICAL HISTORY.

YOU WILL BE REQUIRED TO FILL OUT A MEDICAL HISTORY QUESTIONNAIRE IN THE EVENT YOU RECEIVE A CONDITIONAL OFFER OF EMPLOYMENT.

IN THE EVENT YOUR ANSWER TO ANY OF THE FOLLOWING QUESTIONS WOULD REVEAL A MEDICAL CONDITION OR DISABILITY, YOU SHOULD ANSWER THE QUESTION IN A MANNER THAT DOES NOT REVEAL YOUR MEDICAL CONDITION OR DISABILITY.

#### **PERSONAL INFORMATION**

Social Security Number: \_\_\_\_\_

List all names you have used including nicknames. If you have had you name legally changed, give date, place, and court that it was changed. Explain why you have had the changes made.

Are you a United States Citizen? Yes No
If you are foreign born, list your Country of Birth
Port or place of entry into the United States:
First address after arrival:
Are you a naturalized citizen? Yes No
•
Naturalization number: Date:
Place of Naturalization:

List the town, county, and state where you are registered to vote.

# **RESIDENCES**

Where do you currently reside?

How long have you res	ded at the above address?	
In chronological order, of military assignment	state each and every place you have resided since birth, incland college.	lusive
Dates	Address	
With whom do you cu	rently reside? List all names and relationship.	

#### **MOTOR VEHICLE INFORMATION**

Do you currently possess a valid New Jersey driver's license? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you currently possess or have you ever possessed a driver's license from any other state or country?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes to the above, please list all other prior or current driver license information, including driver license number and date of expiration.

List your present Driver's License number and state:

Has your driving privileges ever been revoked or suspended in any jurisdiction? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_

If yes, list ALL dates of suspension(s) as well as reason(s) for same:

Has your motor vehicle registration ever been revoked or suspended in any jurisdiction? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list ALL dates of suspension(s) revocation(s) as well as reason(s) for same:

#### SOCIAL HISTORY

Are you single, married, separated, divorced, widowed or widower?

List the following information regarding marriage or marriages. Number of times married? \_\_\_\_\_

When \_\_\_\_\_\_ Where \_\_\_\_\_\_

Wife maiden name / Husband \_\_\_\_\_

\_\_\_\_\_

When \_\_\_\_\_\_Where \_\_\_\_\_

Wife maiden name / Husband \_\_\_\_\_

If separated state reason.

If separated or divorced, what is the address of that person

If you had a marriage annulled or you are divorced, list name of county and state where it occurred.

\_\_\_\_\_

Are you currently supporting children born to you but that you do not reside with? Yes \_\_\_\_\_ No \_\_\_\_\_\_

If yes please list names, mother/father, and address

If single, list name, address, and telephone number of girlfriend or boyfriend

Have you	ever be	een a plaintiff or defendant in a Domestic Violence proceeding?
Yes	_No	If yes, list date(s) time(s) location(s)

# **LEGAL INFORMATION**

Have you now, or have you ever had a wage assignment or judgment against you? Yes No If yes, provide amount(s) reason(s)
Have you ever been arrested? Yes No
If yes, was the arrest for: Criminal Offense Disorderly Person Other
Have you ever been convicted of a: Criminal Offense Disorderly Person Petty Disorderly Person Borough/Local Ordinance List below information in regards to any arrest(s) checked above, include date(s), time(s) location(s) and any fines.
Have you ever been investigated by any Law Enforcement Agency for any reason other than Law Enforcement Employment? Yes No If yes, state Agency and reason(s)
Have you ever had a Criminal Charge expunged? Yes No If yes, state the full facts, provide dates and reason for expungement.

Have you ever been fingerprinted? Yes No If yes, provide date(s) reason(s) and Agency(s)
Have you ever been bonded? Yes No If yes, provide date(s) by whom and reason(s)
Have you ever been refused a Bond? Yes No If yes, who refused and why

# **EMPLOYMENT HISTORY**

Are you currently en	nployed? Yes N	No	
If yes, what is your c	current occupation?		
Who is your current	employer?		
Address	CITY/TOWN	STATE	ZIP CODE
From:	To:	Salary:	
Type of work perfor	med:		
	ous employers, addres r leaving each position		pervisors, nature of work, gical order.
Employer:		How	long
Address:			
Nature of work:	Superv	visor:	
Salary:	Reason for leaving: _		
Employer:		How	long
Address:			
Salary:	Reason for leaving:		
Employer:		How l	ong
Address:			
Salary:	Reason for leaving: _		

Have you ever been discharged, terminated, or released from any employment? Yes\_\_\_\_ No \_\_\_\_

If yes, explain below:

Have you ever been subjected to disciplinary action in connection with any employment? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If yes, explain below:

### **MILITARY SERVICE**

Selective Service number:	
Have you ever served in any active militation Yes No	ary organization of the United States?
If yes, list below the military organizatio active service.	n to which you served in along with the dates of
Military Organization:	Highest rank achieved:
Entered: Discharged:	
Type of Discharge:	_ If less than Honorable list reason(s) below:
Have you ever received disciplinary action Yes No If yes, explain below:	on while in the military?
Are you currently on inactive reserve sta Yes No	tus?
If yes, explain below:	
Are you currently serving in any reserve Yes No	military organization?
If yes, explain below:	

# **EDUCATION HISTORY**

# HIGH SCHOOL

Name of school:				
Address:				
City/Town:	State:		Zip Code:	
Highest grade level achieved:	Date	entered: _		Date left:
Name of school:				
Address:				
City/Town:	State:		Zip Code:	
Highest grade level achieved:	Date	entered: _		Date Left:
Have you ever been subjected to a Yes No If yes, explain below:				
COLLEGE OR UNIVERSITY				
Name of school:				
Address:				
City/Town:	State: _		Zip Code:	
Number or credits completed:	I	Diploma aw	varded:	
Name of school:				
Address:				
City/Town:	State:		Zip Code:	
Number of credits completed:	I	Diploma aw	varded:	

Indicate below your major field of study(s)

Were you ever subjected to disciplinary action of any kind while in college? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_

If yes, explain below:

Do you speak, read or write any language, including sign, other than English? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain below:

List below any schools, seminars or other special training course(s) that you have attended or have obtained specific to the SLEO III position.

\_\_\_\_\_

\_\_\_\_\_

#### **ORGANIZATION AFFLIATIONS**

The words "Subversive Organization" as used in questions 1 through 7 inclusive shall mean any group or organization which supports, follows, or which is in sympathy with the principles of any subversive doctrine that advocates the overthrow, by force, violence, or other unlawful means, of the United States Government, or of any State Government, or any political subdivision thereof.

Answer yes or no to each question. If the answer given is yes, explain details on a signed separate affidavit for each yes answer to be attached to this form.

- 1. Have you ever, by word of mouth, or in writing, advocated, advised or taught doctrine that the government of the United States of America, or of any state, or of any political subdivision thereof, should be overthrown or overturned by force, violence, or any unlawful means? Yes \_\_\_\_\_ No \_\_\_\_\_
- 2. Are you now, or have you ever been a member of any subversive organization? Yes \_\_\_\_\_ No \_\_\_\_\_
- Have you ever been connected or affiliated in any manner with or have you ever attended any meetings of any subversive organization? Yes \_\_\_\_\_ No \_\_\_\_\_
- 4. Have you ever paid dues, collected money for or made contributions to any subversive organization? Yes \_\_\_\_\_ No \_\_\_\_\_
- 5. Have you ever participated in any parade, picket line, demonstration sponsored by any subversive organization? Yes \_\_\_\_\_ No \_\_\_\_\_
- 6. Have you ever attended or been a member of any school, camp, class, or forum sponsored by any subversive organization? Yes \_\_\_\_\_ No \_\_\_\_\_
- 7. Have you ever signed or solicited people to sign any petition sponsored or issued by any subversive organization? Yes \_\_\_\_\_ No \_\_\_\_\_

Were you ever a member of any social, labor, fraternal, professional, or charitable organization? (The applicant may exclude any organization which may indicate race, religion or national origin) Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list below the organizations, dates belonged, and offices held.

- 1. \_\_\_\_\_
- 2.
- 3.



#### **ACKNOWLEDGEMENT**

I understand that all appointments are probationary for a period of one (1) year after graduation from the Police Academy during which time I must demonstrate my fitness for continued employment by the South River Police Department.

I also understand that I will be subjected to shift work and must make myself available for such assignments as needs might require and that any supplementary employment must have the express consent of the Chief of Police as in accordance with South River Police Department General Order 94-16.

I further understand that any appointment tendered to me will be contingent upon the results of a complete character and fitness investigation, background, medical and psychological examination.

I am also aware that willfully withholding information or making false statements on this application will be the basis for dismissal from the South River Police Department.

I agree to these conditions and I certify that all the statements made by me on this application are true and completed to the best of my knowledge.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

IT IS THE POLICY OF THE BOROUGH OF SOUTH RIVER TO PROVIDE EQUAL OPPURTUNITY IN EMPLOYMENT ON THE BASIS OF MERIT AND FITNESS AND WITHOUT DISCRIMINATION BECAUSE OF RACE, RELIGION, COLOR, SEX, POLITICAL AFFILIATION, NATIONAL ORIGIN, PHYSICAL OR MENTAL HANDICAP, MARITAL STATUS, AGE OR MILITARY SERVICE.



# **REFERENCE FOR SLEO III APPLICANT**

#### (NOT TO BE SWORN MEMBERS OF SOUTH RIVER POLICE DEPARTMENT)

Enter below the information of three individuals who are of a least eighteen (18) years of age or older whom you have personally known for at least a period of five (5) years. These individuals must not be related to you in any way.

#### **REFERENCE ONE:**

Name:		
Address:		
City/Town:	_State:	_Zip Code:
Cell phone number:		
Occupation:		
Business address:		
City/Town:	_State:	_Zip Code:
How long have you known the refer	ence?:	

#### **REFERENCE TWO:**

Name:			
Address:			
City/Town:	State:	Zip Code:	
Cell phone number:			
Occupation:			
Business address:			
City/Town:	State:	Zip Code:	
How long have you known th	e reference?:		

#### **REFERENCE THREE:**

Name:			
Address:			
City/Town:	State:	Zip Code:	
Cell phone number:			
Occupation:			
Business address:			
City/Town:		Zip Code:	
How long have you known	the reference?:		



## **RELEASE AUTHORIZATION**

#### TO ALL COURTS, PROBATION DEPARTMENTS, SELECTIVE SERVICE BOARDS, EMPLOYERS, BANKS, FINANCIAL INSTITUTIONS, AND ALL GOVERNMENTAL AGENCIES: FEDERAL, STATE AND LOCAL, WITHOUT EXCEPTION, BOTH FOREIGN AND DOMESTIC.

I, \_\_\_\_\_\_, have authorized the South River Police Department to conduct a full investigation into my background and activities. I will assist in any way that I am able to obtain any and all documents and information requested by the South River Police Department.

Therefore, you are hereby authorized to release any and all information pertaining to me, documentary or otherwise, as requested by any appropriate employee, agent or representative of the South River Police Department.

This authorization shall supersede and countermand any prior request of authorization to the contrary.

Further, I authorize the South River Police Department to verify any and all information contained herein and to review my employment, education, and financial and criminal history, military, disciplinary and other records and information from any source as noted in this executed Authorization and Release Form.

A Photostat copy of this authorization will be considered as effective and valid as the original.

Signature of Applicant:	Date:	

Subscribed and sworn to before me on this:

\_\_\_\_\_day of \_\_\_\_\_\_, 20\_\_\_\_\_

NOTARY SEAL

Notary Public State of New Jersey

My Commission Expires on: \_\_\_\_\_



### **RELEASE AUTHORIZATION**

#### TO ALL COURTS, PROBATION DEPARTMENTS, SELECTIVE SERVICE BOARDS, EMPLOYERS, BANKS, FINANCIAL INSTITUTIONS, AND ALL GOVERNMENTAL AGENCIES: FEDERAL, STATE AND LOCAL, WITHOUT EXCEPTION, BOTH FOREIGN AND DOMESTIC.

I, \_\_\_\_\_\_, have authorized the South River Police Department to conduct a full investigation into my background and activities. I will assist in any way that I am able to obtain any and all documents and information requested by the South River Police Department.

Therefore, you are hereby authorized to release any and all information pertaining to me, documentary or otherwise, as requested by any appropriate employee, agent or representative of the South River Police Department.

This authorization shall supersede and countermand any prior request of authorization to the contrary.

Further, I authorize the South River Police Department to verify any and all information contained herein and to review my employment, education, and financial and criminal history, military, disciplinary and other records and information from any source as noted in this executed Authorization and Release Form.

A Photostat copy of this authorization will be considered as effective and valid as the original.

Signature of Applicant:	Date:
-------------------------	-------

Subscribed and sworn to before me on this:

\_\_\_\_\_day of \_\_\_\_\_\_, 20\_\_\_\_\_

NOTARY SEAL

Notary Public State of New Jersey

My Commission Expires on: \_\_\_\_\_



## **RELEASE AUTHORIZATION**

#### TO ALL COURTS, PROBATION DEPARTMENTS, SELECTIVE SERVICE BOARDS, EMPLOYERS, BANKS, FINANCIAL INSTITUTIONS, AND ALL GOVERNMENTAL AGENCIES: FEDERAL, STATE AND LOCAL, WITHOUT EXCEPTION, BOTH FOREIGN AND DOMESTIC.

I, \_\_\_\_\_\_, have authorized the South River Police Department to conduct a full investigation into my background and activities. I will assist in any way that I am able to obtain any and all documents and information requested by the South River Police Department.

Therefore, you are hereby authorized to release any and all information pertaining to me, documentary or otherwise, as requested by any appropriate employee, agent or representative of the South River Police Department.

This authorization shall supersede and countermand any prior request of authorization to the contrary.

Further, I authorize the South River Police Department to verify any and all information contained herein and to review my employment, education, and financial and criminal history, military, disciplinary and other records and information from any source as noted in this executed Authorization and Release Form.

A Photostat copy of this authorization will be considered as effective and valid as the original.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and sworn to before me on this:

\_\_\_\_\_day of \_\_\_\_\_\_, 20\_\_\_\_\_

NOTARY SEAL

Notary Public State of New Jersey

My Commission Expires on: \_\_\_\_\_